

Date:

Hong Leong Finance Ltd  
16 Raffles Quay  
#01-05 Hong Leong Building  
Singapore 048581  
**Attn: Collections HP (Fax No: 63233271)**  
**(Email: hploanadmin@hlf.com.sg)**

Dear Sirs

**Name of Hirer** :  
**HP Agreement No.** :  
**Vehicle No.** :

Please be advised that I/we would like to make an early / full settlement on the above HP Loan giving you a 30 days' Notice.

Yours faithfully

.....  
(Signature-same as per HP Agreement)  
(To Affix company's stamp if applicable)

Contact No: \_\_\_\_\_

***For Official Use***

**SETTLEMENT IS STRICTLY BY CASH, CASHIER'S ORDER OR  
PAYNOW (UEN: 196100003D001) ON BUSINESS DAY  
FROM MONDAY TO FRIDAY (9:00AM to 16:30PM) ONLY**

**SETTLEMENT QUOTATION**

To : Customer  
From : Hong Leong Finance Ltd  
30-Day Notice Required: Yes / No

Notice received on: \_\_\_\_\_

\*Intended Settlement Date: \_\_\_\_\_

Settlement Amount Payable: \_\_\_\_\_

Quoted by/Date: \_\_\_\_\_

***Note:***

1. Above Settlement amount is indicative only and subject to re-confirmation.
2. Settlement payment is STRICTLY to be made by the above hirer/authorised dealer.
3. If you have any queries, please call our Settlement Hotline @ 65796738.